

City of Sparta Job Description

Job Title: Street Laborer
Department: Street Department
Reports To: Public Works Foreman
FLSA Status: Nonexempt
Approved By:
Approved Date: May 19, 2008

SUMMARY

Performs variety of manual streets and water/sewer construction and maintenance tasks and operates equipment under close supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- 1) Uses shovel and pick or air powered tools to dig and back fill ditches, holes, and other excavation work related to water/sewer line or road repair; sweeps, piles, and loads/unloads dirt, gravel, and debris; collects litter, fills road pot holes.
- 2) Lays new water lines or sewer lines; repairs broken water lines or sewer lines.
- 3) Makes water taps or sewer taps; operates tapping machine.
- 4) Cleans out water lines or sewer lines; operates sewer pump machine and flushing truck; cleans out sludge at sewer plant.
- 5) Operates chain saw to cut tree limbs.
- 6) Inspects vehicles and performs routine maintenance; informs supervisor of major problems; checks fluid levels, connects hydraulic hoses, belts or other mechanical linkage to machine to provide power.
- 7) Trims trees; plants grass, trees, shrubs, and flowers; waters landscaping; puts down mulch; mows grass, operates weed trimmer and bush hog; picks up and disposes of leaves, and performs related ground maintenance work as needed; builds forms and pours concrete to repair sidewalks; installs tiles.
- 8) Cleans and performs routine maintenance on equipment and tools.

OTHER RESPONSIBILITIES AND DUTIES

Performs other duties as assigned, such as:

- Directs traffic at job sites or City events as needed.
- Installs or repairs road signs.
- Sprays weed killer and insecticides.
- Paints fences, signs, etc.
- Rides garbage truck, picks up garbage and loads into truck.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Less than high school education and up to one month related experience or training; or equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

None

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and reach with hands and arms. The employee frequently is required to stand, walk, climb or balance, stoop, kneel, crouch, or crawl, and talk or hear. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 100 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; and vibration. The employee is occasionally exposed to toxic or caustic chemicals and risk of electrical shock. The noise level in the work environment is usually loud to very loud.